

16-19 BURSARY SCHEMES

16-19 BURSARIES:

The bursary fund is intended to help students with the **essential costs** of participating in their study programme, e.g. to help with the cost of essential books or equipment or with the cost of travelling to school or college.

The bursary fund is not intended to support costs not related to education (living costs), extra-curricular activities or provide learning support – services such as counselling, mentoring or extra tutoring.

Available Bursaries:

- Bursary for students in defined vulnerable groups
- Discretionary bursary

Please note, the above bursaries will be managed in accordance with the guidelines from the Education & Skills Funding Agency (ESFA) for 16 to 19 Bursary Fund and further details may be found online.

BURSARY FOR STUDENTS IN A VULNERABLE GROUP:

Students who meet the criteria, and who have a financial need, can apply for a bursary under the 'Vulnerable Groups Category'.

The defined groups reflect that these students are unlikely to be receiving financial assistance from parents or carers, so may need a greater level of support to enable them to continue to participate with their studies. Students should be awarded the amount of support they need to participate based on an assessment of the types of costs and their need - up to a maximum of £1,200 per academic year.

The defined vulnerable groups are as follows:

- Young people in care
- Young people leaving care
- Young people in receipt of Income Support (IS), or Universal Credit (UC) because they are financially supporting themselves or financially supporting themselves and someone who is dependent on them and living with them, such as a child or partner
- Young people in receipt of Disability Living Allowance (DLA) or Personal Independence Payments (PIP) in their own right as well as Employment and Support Allowance (ESA) or UC in their own right

The rate awarded may be pro-rata based on number of hours or weeks on the course.

DISCRETIONARY BURSARY

Discretionary bursaries are dependent on the availability of funds received by the school each year from the ESFA. The funds will be distributed across all eligible students each year, **but the amounts will vary depending on the individual student need, plus the number of successful applicants each year.**

Students may apply if they permanently live in a household whose parents/carers receive one or more of the following:

- Free School Meals
- Universal Credit
- Employment and Support Allowance (ESA)
- Personal Independence Payments (PIP)
- Working Tax Credits
- Child Tax Credits
- No benefits & household income is less than £27,000

HOW TO APPLY

Bursary application forms are available from the Sixth Form Administration Office or via the Web Site.

Applications open on the 1st September annually and should be submitted to the Sixth Form Administration Office no later than the 30th September.

In addition to the criteria listed above, only students that meet the following conditions may apply:

1. Enrolled on a government funded full or part-time course
2. Aged between 16 and not over 19 years of age on the 31 August prior to the academic year for which the bursary is being applied for
3. A UK resident
4. Economically or socially disadvantaged
5. Achieve 95% attendance (excluding authorised absence) and comply with the Sixth Form protocols

Once applications have been received and reviewed, each student will be notified via letter of the outcome.

Where it is determined that a bursary may be awarded, the student will be advised the amount that has been allocated and how this will be received. **(Please note amounts will vary, depending on individual need, plus the number of successful applicants – this is in accordance with ESFA guidance.)**

For any queries, please visit the Sixth Form Administration Office or contact the Operations Team.

OTHER ADDITIONAL SUPPORT PROVIDED:

In addition to the ESFA funded bursaries, The King Alfred School, an Academy also provides the following support to Sixth Form students:

- **Travel bursary** (for students who live over 5 miles from Sixth Form):
 - Upon application, students will receive a contribution towards bus or train fare of **up to** £100 per term.
 - If travelling by train, a discount railcard **must** be purchased but this expense will also be reimbursed as part of the £100 in the first term.
 - Students will be required to have their own accounts with the bus or train companies in order to receive this bursary.
 - Students will need to complete the annual application form to receive this reimbursement & must adhere to the requirements listed on the application form in order to receive throughout the year.
- **Chromebook** (available to all students who attend Sixth Form):

All students who attend Sixth Form at The King Alfred School, an Academy will receive a Chromebook in order to support their studies. It is the responsibility of the student & separate guidance is in place regarding this.

CONTACT INFORMATION

If you have any further questions, please speak with one of the following:

- Sixth Form Business Administrator
- Sixth Form Learning Mentor
- Operations Team