



The King Alfred School Academy careers calendar 2023-24.

A brief guide to some of the careers events and activities throughout the year.



Date	Activity	Year	Timing	Where?	Gatsby	Why?
Sept	A week of careers assemblies with progression info and visits from local employers and FE providers	All	Morning assembly	TKASA	1,3,7,8	Understand the range employment options and post 16 options available locally.
Sept	Launch Work Experience in assembly and mail home. Plenty of notice so students can find their placement. Ongoing 121s.	10	Assembly	TKASA	2, 3, 5, 6, 8	An early start to source the best placements.
Oct	Year 11 Parent career information talk.	11	At the careers fair	TKASA careers fair	1,2,3,4, 7	Learn about study options beyond TKASA. Diplomas, 'A' levels, T Levels, Apprenticeships & more.
Oct	Online careers convention and careers fair.	All	Online and after school	Online and TKASA main hall	1,2,4,5, 6,7	Meet colleges, employers, universities to help plan next steps beyond school.
Oct - Dec	Year 11 121 appointments to capture progression plans beyond TKASA. Repeat appointments for undecided students and priority groups. Parents welcome. 121s run in school, phone, email and evening zooms.	11	In the school day.	TKASA	1,2,3,7, 8	Personalised support to help students and families make informed decisions. Learn about FE study options. Diplomas, 'A' levels, T Levels, Apprenticeships & more.
Oct-May	Year 10 work experience 121s begin until all students source a placement.	10	In the school day	The careers office	1,2,3,4, 5,6,8	Career planning. Confidence. Linking careers to curriculum. Labour market information. Employer awareness.



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8 th Nov	Oxford University, Exeter College visit	10	During school day	Exeter College, Oxford Uni	1,2,4,7	Explore what a leading opportunity has to offer.
6 th –11 th Nov	Green Careers Week	All	Throughout the week	Tutor time & social media posts	1, 2, 4	Learn about Green skills, Labour market Information (LMI) and how young people can have a positive impact.
Jan	Year 9 options research.	9	Tutor time	TKASA	1,3,4	Career planning. Confidence. Linking careers to curriculum.
Jan-Feb	An offer of Year 9 options 121s with families.	9	In school day and evenings	Online or TKASA careers office	1,3,7,8	Helping students and families make informed decisions.
Jan - Feb	College and sixth form application deadline. Further 121s when needed.	11	Online and tutor time.	TKASA	1,3,7,8	Helping students and families make informed decisions.
Jan	Heroes Awards – celebrating students acts of kindness	All	Award ceremony	TKASA after school		Celebrating skills, kindness & endeavour in school, home and the community.
Feb 5 th - 11 th	National Apprenticeships Week. Online events and activities.	All	Tuesday tutor time	TKASA	1,2,3,4, 5,7,8	Career planning. Confidence. Linking careers to curriculum. Labour market information.
Feb 5 – 11 th	Apprenticeship Academy to help students search and secure an apprenticeship.	11	Online and on demand	TKASA	2,4,6,8	Career planning. Confidence. Employer insight. Labour market information.



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March	National Careers Week. Online talks and presentations from universities and employers.	All	Tutor time and in the school day.	TKASA	1,2,3,4,5,7,8	Career planning. Confidence. Linking careers to curriculum. Labour market information.
4th March	British Science Week	All				
23rd March	World Maths Day	All				
May	Year 10 work experience week.	10	All week	Offsite	1,2,3,4,5,6	Career planning. Confidence. Linking careers to curriculum. Labour market information.
27th June	Unlock Cyber Taster Day	8	During the school day	UWE	1,2,3,4,5,6,7	Career planning. Confidence. Linking careers to the curriculum. LMI. Employer contact. College & university insight.
June/July TBC	Weston College Taster Day	10	Through the school day.	Offsite	1,2,3,4,7	Career planning. Confidence. Linking careers to curriculum. Labour market information. FE awareness.
June	Year 7 interview challenge. All Year 7 students choose a vacancy, create a CV and attend an interview.	7	Tutor time and in the school day.	The careers office	1,2,3,4,5,8	Research skills. Career planning. Confidence and interview skills.
June & July	Year 10 career 121s to chat about ideas and plans for post 16 education.	10	Through the school day.	The careers office	1,2,3,4,7,8	Career planning. Confidence. Linking careers to curriculum. Labour market information.
July	Year 10 mock interview day. Students attend employer interviews	10	Through the school day.	TKASA	1,2,3,4,5	Career planning. Confidence. Linking careers to curriculum. Labour market information. Employer awareness.



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July	Higher education exploration with a University.	10	Through the school day.	Onsite	1,2,3,4,7	Career planning. Confidence. Linking careers to curriculum. Labour market information. HE awareness.
August	GCSE Results Day!	11	TBC	TKASA A Block	3, 7, 8	Personalised support to help students and families make informed decisions.

Ongoing activities throughout the year.	Year	Timing	Location	Gatsby
Tutor time is reserved for careers based activities.	7,8,9,10,11	One week per term	TKASA	1,2,3,4,5,6 & 7
Monthly career bulletins sent to parents via email and F'book. Also promoted via tutors, notice boards and screens. All local careers events and activities.	All	Monthly	Online	1,2,3,5
Ongoing Facebook, Twitter and LinkedIn presence answering student and parent enquiries.	All	24/7	Online	1,2,3,5
Publish inspirational posters. Focus on achievable career goals with previous students.	All	Monthly	Online and school	1,3,4,5
Hero awards for student acts of kindness at school, home and the community.	All	Annually	Online	
Ongoing offer to all current & previous students and families for pre-booked appointments on zoom and the school reception.	All	Ongoing	TKASA	1,2,3,8
Careers related enquiries from parents can also be handled via face to face in the school reception, zoom, phone, Email and F'book.	All	Ongoing	TKASA	1,2,3,8
Ongoing engagement with alumni to help inspire current students.	All	Ongoing	TKASA	1,2,3,4,5
National citizenship service engagement for Year 11 students.	11	Summer	TKASA & Offsite	1,5
SEN student transition to college visits.	11	Spring	TKASA	1,3,7,8



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Ongoing support for students at risk of bullying, suffering from anxiety etc.	All	Ongoing	TKASA	1,3,8
Ongoing engagement with stakeholders to highlight the potential of our students.	All	Ongoing	Online/F2F	1,2,3,5,7
Ongoing engagement with our Enterprise Advisor, LEP and Engine Shed Activities.	All	Ongoing	Online/F2F	1,2,3,5
Be a contributor to the Careers Advisor Network to ensure events are shared.	All	Ongoing	Online/F2F	1,2,3,5
Ongoing impartial engagement with FE providers.	All	Ongoing	Online/F2F	1,2,7